

OSDD for development of ADP specifications and systems design.

5. Evaluates legislative proposals, regulations and policy changes affecting the claims and control process.

6. Represents users in resolving system discrepancies and errors relating to existing claims and control processes with OSDD and OSO representatives.

7. Coordinates user requirements with SSA central and field offices to ensure the efficiency and effectiveness of program information needs and overall systems support.

E. The Division of Data Support and Enumeration (S4HG).

1. Plans, develops, validates, evaluates and implements organizational information requirements, functional specifications, procedures, instructions and standards, including security and fraud detection for data exchanges between SSA systems and other Federal and State agencies; for data base access to programmatic information; for access to SSA main and sub menus; for Telecommunications support; for the establishment, correction, maintenance and verification of Social Security numbers; for the issuance of new or replacement cards; for the updating of death data; and for the Death Master, News and Tride files, serves as the lead component in OSR for development of the Integrated Client database.

2. Participates, with DV, in the planning and conducting of integrated validation tests of modifications to existing systems against user-defined requirements and performance criteria, and certifies that the changes are in conformance with functional specifications.

3. Develops and maintains a comprehensive, updated and integrated set of systems requirements specifications for the enumeration process and for interface and data base access processes.

4. Performs requirements analyses and definition, conveying SSA-approved user needs and requirements in the areas of enumeration, data base accesses and interfaces to OSDD for the development of ADP specifications and systems design.

5. Evaluates legislative proposals, regulations and policy changes affecting the enumeration process, system interfaces programmatic data base queries.

6. Represents users in resolving system discrepancies and errors relating to the existing interface, enumeration processes and programmatic queries with OSDD and OSO representatives.

7. Coordinates user requirements with SSA central and field offices and

Federal and State agencies to ensure the efficiency and effectiveness of program information needs and overall systems support.

F. The Division of Earnings Control and Processing (S4HH).

1. Plans, develops, evaluates and implements organizational information requirements, functional specifications, procedures, instructions and standards, including those relating to security and fraud detection, for reporting private and public sector earnings data; for establishment, correction and maintenance of earnings records for Trust Fund accounting information provided to the Department of the Treasury; for reconciling disagreements and resolving discrepancies; for the establishment and maintenance of employer identification information; for the classification of employers; for the employer reporting control and SSA/IRS reconciliation process; and for State and local reporting audit and reconciliation.

2. Participates, with DV, in the planning and conducting of integrated validation tests of modifications to existing systems against user-defined requirements and performance criteria, and certifies that the changes are in conformance with functional specifications.

3. Develops and maintains a comprehensive, updated and integrated set of systems requirements specifications for the earnings reporting and maintenance process, State and local contribution and liability, and the employer identification and control process.

4. Performs requirements analyses and definition, conveying SSA-approved user needs and requirements in the areas of earnings reporting, State and local contributions and liability, and employer identification and control to OSDD for the development of ADP specifications and system design.

5. Evaluates legislative proposals, regulations and policy changes affecting the earnings reporting process, State and local contributions and liability, and the employer identification and control process.

6. Represents users in resolving systems discrepancies and errors relating to the existing earnings reporting and maintenance process, existing State and local contributions and liability, and employer identification and control processes with OSDD and OSO's representatives.

7. Coordinates user requirements with SSA central and field offices and Federal and State agencies to ensure the efficiency and effectiveness of program information needs and overall systems support.

G. The Division of Earnings Correction and Certification (S4HJ).

1. Plans, develops, evaluates and implements organizational information requirements, functional specifications, procedures, instructions and standards, including those relating to security and fraud detection for use, access and exchange of earnings; for providing certified earnings data to support Titles II and XVI programmatic processes; for issuing earnings and benefit estimate statements; for reconciling disagreements and resolving discrepancies related to earnings data; and for reinstating earnings data from suspense.

2. Participates, with DV, in the planning and conducting of integrated validation tests of new systems or modifications to existing systems against user-defined requirements and performance criteria, and certifies that the changes are in conformance with functional specifications.

3. Develops and maintains a comprehensive, updated and integrated set of system requirements specifications for earnings data use, item correction and data accessing processes.

4. Performs requirements analyses and definition, conveying SSA-approved user needs and requirements in the area of earnings data use, item correction and data accessing processes to OSDD for the development of ADP specifications and systems design.

5. Evaluates legislative proposals, regulations and policy changes affecting use and maintenance of earnings data and data accessing processes.

6. Represents users in resolving system discrepancies and errors relating to earnings data uses and data accessing processes with OSDD and OSO representatives.

7. Coordinates user requirements with SSA central and field offices and Federal and State agencies to ensure the efficiency and effectiveness of program information needs and overall system support.

H. The Division of Payment Processes (S4HK).

1. Plans, develops, evaluates and implements organizational information requirements, functional specifications, procedures, instructions and standards, including security and fraud detection, for the Master Beneficiary Record (MBR) update operations; Titles II and XVI check-related areas; the taxation process; overpayment, underpayment, misuse, fraud and civil suit actions; and benefit-related accounting operations.

2. Participates, with DV, in the planning and conducting of integrated validation tests of modifications to