

11. Establish collaborative activities with appropriate organizations and agencies, and collaborate with CDC/NIOSH in undertaking surveillance, field, and research investigations in support of the program requirements.

12. Integrate the prevention program within the operational framework of the parent organization.

13. Review technical and scientific merits of proposed intramural projects, including their potential to achieve the stated objectives and the extent to which the plans are consistent with the purpose of the program.

14. Evaluate the extent to which the overall theme and objectives are achieved in regard to progress, efficacy, and effectiveness. Implement a plan for continuously improving the surveillance process that is used for evaluating progress. Meet at least quarterly with CDC/NIOSH to exchange information on activities and collaboration. (These meetings should include the principal investigators of each study conducted under this agreement.)

B. CDC/NIOSH Activities

1. Provide technical assistance through site visits and correspondence in the areas of program development, implementation, maintenance, and priority-setting.

2. Provide for collaborative efforts for appropriate aspects of the program as requested by the grantee.

3. Assist in the reporting of project results to the scientific, public health, labor and industrial communities via presentations, publications in peer-reviewed and technical journals and newsletters, and through other forms of communication.

Evaluation Criteria

Applications will be reviewed and evaluated according to the following criteria:

1. Background and Need (15%)

The extent to which the applicant presents data justifying need for the program in terms of magnitude of the related injury and disease problem and identifies suitable target populations. The extent to which a description of related current and previous experiences show:

a. Performance in achieving the purpose of cooperative agreements that preceded this announcement.

b. Efficiency of resources and uniqueness of program including the efficient use of existing and proposed personnel with assurances of a major time commitment of the project director

to the program and the novelty of the program approach.

c. Training and experience of the program director and staff to accomplish satisfactorily the proposed program.

2. Goals and Objectives (10%)

The extent to which the applicant has included goals and objectives that are relevant to the purpose of the proposal and are achievable during the budget and project periods and the extent to which these are specific and measurable.

3. Methods (30%)

The extent to which the applicant provides a detailed description of proposed activities that are likely to achieve each objective and overall program goals. The extent to which the applicant provides a reasonable and complete schedule for implementing all activities. The extent to which roles of each unit, organization, or agency are described, and coordination and supervision of staff, organizations and agencies involved in activities are delineated.

4. Evaluation (30%)

The extent to which the proposed evaluation system is detailed and will document program process, effectiveness, impact, and outcome and, if applicable, measure surveillance system sensitivity, timeliness, representativeness, predictive value, and ability to detect the impact of specific interventions on morbidity, mortality, severity, disability, and cost of related diseases and injuries. The extent to which the applicant demonstrates potential data sources for evaluation purposes, and documents staff availability, expertise, and capacity to perform the evaluation. The extent to which a feasible plan for reporting evaluation results and using evaluation information for programmatic decisions is described.

5. Collaboration (15%)

The extent to which relationships between the program and other organizations are described. If applicable, the extent to which collaborative efforts (if any) and roles are clear and appropriate.

6. Budget and Justification (Not Scored)

The extent to which the applicant provides a detailed budget and narrative justification consistent with stated objectives and planned program activities.

Executive Order 12372 Review

This program is not subject to review by Executive Order 12372.

Public Health System Reporting Requirements

This program is not subject to the Public Health System Reporting Requirements.

Catalog of Federal Domestic Assistance Number

The Catalog of Federal Domestic Assistance number is 93.262.

Other Requirements

Paperwork Reduction Act

Projects that involve the collection of information from 10 or more individuals and funded by this cooperative agreement will be subject to approval by the Office of Management and Budget (OMB) under the Paperwork Reduction Act.

Human Subjects

If the proposed project involves research on human subjects, the applicants must comply with the Department of Health and Human Services Regulations, 45 CFR Part 46, regarding the protection of human subjects. Assurance must be provided to demonstrate that the project will be subject to initial and continuing review by an appropriate institutional review committee.

In addition to other applicable committees, Indian Health Service (IHS) institutional review committees also must review the project if any component of IHS will be involved or will support the research. If any American Indian community is involved, its tribal government must also approve that portion of the project applicable to it.

The applicants will be responsible for providing assurance in accordance with the appropriate guidelines and forms provided in the application kit.

Application Submission and Deadline

The original and two copies of the application PHS Form 5161-1 (OMB Number 0937-0189) must be submitted to Henry S. Cassell, III, Grants Management Officer, Grants Management Branch, Procurement and Grants Office, Centers for Disease Control and Prevention (CDC), Mailstop E-13, 255 East Paces Ferry Road, NE., Room 300, Atlanta, GA 30305, on or before June 26, 1995.

1. Deadline: Applications shall be considered as meeting the deadline if they are either: (a) Received on or before the deadline date, or (b) Sent on or before the deadline date and received in